

JUL 11 2024
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PURCHASE ORDER

Supplier: Y HOTELS AND RESORTS GROUP INC.	P.O. # 024-07-098
Address: 17F Antel Corporation Center, Valero St., Salcedo Village, Makati City	Date: July 9, 2024
TIN: 009-449-048-000	Mode of Procurement: Small-Value Procurement
Account No.: 200022142697	Bank: Eastwest Bank
Telephone: 8463-1875	Email: anna.janeo@ygroup.ph

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Convergys One Building 6796 Ayala Ave. Legaspi Village, Makati City</u>	Delivery Term: July 15-17, 2024 at specific time & place
Date of Delivery: July 15 to 17, 2024	Payment Term: w/in 30 days upon receipt of invoice and Certificate of Completion & Acceptance (Bank to Bank)

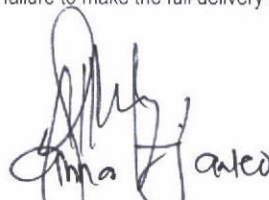
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	pax	Procurement of Food and Beverage for the conduct of the "2024 New Employee Orientation (NEO)", inclusive of taxes, services, delivery, and other charges: Delivery Address: Convergys One Building 6796 Ayala Avenue corner Salcedo St., Legaspi Village, Makati City Day 1 - July 15, 2024; 08:00am to 04:00pm AM SNACK Serving Time: On or Before 08:00am Serves in area specified by end-users Pasta Alfredo with Toasted Bread Coffee LUNCH Serving Time: On or Before 11:30am Serves in area specified by end-users Chicken Teriyaki Beefstew Buttered Mixed Vegetables Plain Rice Cream of Mushroom Soup Buco Pandan Iced Tea PM SNACK Serving Time: On or Before 02:30pm Serves in area specified by end-users TLC Sandwich House Blend Iced Tea <i>NOTE: No blood-based and pork ingredients on all food choices</i>	103	Php 600.00	Php 61,800.00
2	pax	Day 2 - July 16, 2024; 08:00am to 04:00pm AM SNACK Serving Time: On or Before 08:00am Serves in area specified by end-users Filipino Style Spaghetti with Toasted Bread Coffee LUNCH Serving Time: On or Before 11:30am Serves in area specified by end-users Beef Stroganoff Fish Fillet with Tofu Buttered Mixed Vegetables Chicken and Corn Soup Plain Rice Chocolate Haiku Cake Iced Lemon Cucumber PM SNACK Serving Time: On or Before 02:30pm Serves in area specified by end-users Canadian Ham Sandwich House Blend Iced Tea <i>NOTE: No blood-based and pork ingredients on all food choices</i>	110	Php 600.00	Php 66,000.00
3	pax	Day 3 - July 17, 2024 AM SNACK Serving Time: On or Before 08:00am Serves in area specified by end-users Beef Lasagna with Toasted Bread Coffee LUNCH Serving Time: On or Before 11:30am Serves in area specified by end-users Roast Chicken Beef Broccoli Kangkong with Garlic Chicken and Corn Soup	104	Php 600.00	Php 62,400.00

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		Plain Rice Coffee Jelly Iced Tea PM SNACK <i>Serving Time: On or Before 02:30pm</i> <i>Serves in area specified by end-users</i> Cheese Ensaymada Orange Juice <u>NOTE: No blood-based and pork ingredients on all food choices</u> <i>Other Requirements:</i> *Free-Flowing Water and Coffee and/or Tea or Juice *Table and Chair (Skirting) *Dishes must be served in an aesthetic spread/buffet table with skirting *Supplier should provide the plates, utensils, cutleries, and glasses *All left-over foods should be properly coordinated to end-user and be given to the authorized representative *At least two (2) personnel /server during event *All servers should be in uniform with name tags of "Supplier" *Supplier is required to provide list of names of employees and list of Quality: Delicious/Delectable; Meals are prepared in proper, hygienic and safe place; Big serving; Spill-free; Freshly made (not spoiled); Delivered at specified time; Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately. Note: Sample set should be identical to the proposed menu set upon delivery if awarded. The stated quantity might differ upon actual delivery/PO. Supplier must provide option for rescheduling, and/or modification due to possible change in quarantine levels or agency announcement. Further, supplier must conform to any changes with the delivery address upon actual contract implementation. The following documents shall be deemed to form and construed as part of this agreement: I. Quotation II. Menu			
Total Amount in Words:		One Hundred Ninety Thousand Two Hundred Pesos Only			Php 190,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:



(Signature over printed name)

July 15, 2021
(Date)

JESSICA L. CASTRO
CAO, Administrative Division

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ALOBS:

02-10101-2024-07-424

Amount:

₱ 190,200.00

ARIEL J. UBINA
Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

CHRISTIAN D. BUAT
Admin Assistant I, Administrative Division